

**Board of Health**

**Minutes**

**November 15, 2023**

**9:15 am - 12:00 pm**

Board Members Present: S. Cairns, R. Cipolla, S. Warnock, L. Oehm, S. Kinsella, A. Kungl, N. Nigussie, B. Gordon, J. Leduc, B. Norris, A. Dubeau, S. Read, J. Smith, H. Eves

Regrets: P. Koetsier, P. Willmott, T. Walker

Staff Present: C. Gardner, K. Ellis-Scharfenberg

**1. Call To Order**

The meeting was called to order at 9:15am.

1.1 Land Acknowledgement

A. Dubeau read the land acknowledgement.

1.2 Welcome to Provincially Appointed Board Members Jana Smith and Heather Eves

Board Chair, A.M. Kungl introduced the new provincially appointed members Jana Smith and Heather Eves.

**2. Approval of the Agenda**

**Motion 2.0**

**MOVED BY** S. Warnock

**SECONDED BY** L. Oehm

THAT the Board of Health approve the agenda as presented.

**CARRIED**

**3. Declaration of Conflict of Interest**

**4. Consent Agenda**

**Motion 4.0**

**MOVED BY** S. Cairns

**SECONDED BY** R. Cipolla

THAT the Board of Health approve the following consent agenda items:

4.1 Minutes from October 18, 2023.

4.2 Revised Certificate of Inspection Signs

THAT the Board of Health receive this briefing note as information.

4.3 2024 Board of Health Meeting Schedule

THAT the Board of Health receive this briefing note as information.

AND FURTHERMORE THAT the Board of Health approve the 2024 meeting schedule as outlined in Appendix A

**CARRIED**

4.1 Approval of Minutes from October 18, 2023.

4.2 Revised Certificate of Inspection Signs

Briefing Note. Steve Rebellato and Natalie Riewe.

4.3 2024 Board of Health Meeting Schedule

Briefing Note. Dr. Charles Gardner.

**5. In Camera**

**Motion 5.0**

**MOVED BY** A. Dubeau

**SECONDED BY** H. Eves

THAT the Board of Health go in camera to approve the October 18, 2023 in camera minutes and discuss one Governance item, one HR item, and two Finance items.

**CARRIED**

**Motion 5.0.1**

**MOVED BY** A. Dubeau

**SECONDED BY** H. Eves

THAT the Board of Health come out of in camera and report.

**CARRIED**

**Motion 5.0.2**

**MOVED BY** L. Oehm

**SECONDED BY** S. Read

THAT the Board of Health authorize staff to develop a draft 2024 cost-shared budget based on a 4.0% levy increase in the total of the annual levy allocated to the obligated municipalities in 2023;

AND FURTHER THAT the Board of Health authorize staff to develop a draft COVID-19 General and COVID-19 Immunization budget for January 1 – March 31, 2024 based on Board support for such at the September 20, 2023 meeting.

**CARRIED**

5.1 Approval of Minutes

5.2 Governance Item

5.3 HR Item

5.4 Finance Item

5.5 Finance Item

**6. New Business**

6.1 Year-to-Date Financial Report for the Period Ending September 30, 2023

Briefing Note. Dr. Charles Gardner, Karen. Ellis-Scharfenberg and Jon Van Donkelaar presenting.

K. Ellis-Scharfenberg presented the item outlining the details of the third quarter cost-shared mandatory, COVID-19 general one-time, COVID-19 immunization one-time, school-focused nurses initiative one-time Ontario Senior's Dental Care Program (OSDCP) and Healthy Babies Health Children (HBHC) statements. In Q3 the health unit had a surplus of \$1.2M,

but filling of all gapped positions will help reduce this surplus. As well, several one-time projects, including purchasing replacement tech equipment, building a purpose-built meeting/lunchroom at 80 Bradford clinic, records scanning and increased FTE to casual staff in Environmental Health, will reduce the surplus in the cost-shared budget even further.

The total COVID-19 general costs total \$1.5M to date and are unfunded on a cash basis by the Ministry of Health. COVID-19 immunization costs total \$1.6M and are also unfunded on a cash basis by the Ministry. The majority of the costs for both COVID-19 programs are salaries and benefits for temporary staff.

The OSDCP program is 100% funded by the Ministry of Health and the HBHC program is 100% funded by the Ministry of Children, Community and Social Services.

#### **Motion 6.1**

**MOVED BY** A. Dubeau

**SECONDED BY** S. Cairns

THAT the Board of Health receive the third quarter financial reports for:

- Cost-Shared Mandatory Public Health Programs
- COVID-19 General One-time (outbreak management)
- COVID-19 Immunization One-time
- School-Focused Nurses Initiative One-time (January – June 30)
- Ontario Seniors' Dental Care Program (OSDCP) (100% Ministry of Health funding) and the Healthy Babies Healthy Children (HBHC) (100% Ministry of Children, Community, and Social Services (MCCSS) funding)

**CARRIED**

#### 6.2 Indigenous Engagement Situational Assessment Report and Recommendations

Briefing Note. Dr. Lisa Simon, Karen Ellis-Scharfenberg and Megan Williams presenting.

The item was deferred to January to allow for adequate discussion on the topic. Due to the deferral, the motion was amended.

**Motion 6.2**

**MOVED BY** H. Eves

**SECONDED BY** B. Norris

THAT the Board of Health defer endorsement of the recommendations of the SMDHU Indigenous Engagement Situational Assessment Report as outlined in this briefing note, to the January 2024 Board of Health meeting.

**CARRIED AS AMENDED**

**7. Items of Education**

7.1 November 22-24, 2023: aPHa Fall Symposium, Section Meetings, and Workshops

7.2 November 22, 2023: The Human Rights-Based Approach Framework

**8. Items of Information**

8.1 Letter from Dr. Penny Sutcliffe, Medical Officer of Health for Public Health Sudbury & Districts to the Honourable Doug Ford, Premier of Ontario, to the Honourable Sylvia Jones, Minister of Health and to the Honourable Michael Tibollo Associate Minister of Mental Health and Addictions  
re Public Health Strengthening and Chronic Disease Prevention.

8.2 Letter from Jim Bradley, Regional Chair for Regional Municipality of Niagara to the Honourable Sylvia Jones, Minister of Health  
re Bill 103, Smoke-Free Ontario Amendment Act (Vaping is not for Kids), 2023.

8.3 Letter from Dr. Penny Sutcliffe, Medical Officer of Health for Public Health Sudbury & Districts to the Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance, to the Honourable Jenna Sudds, Minister of Families, Children and Social Development, to the Honourable Lawrence MacAulay, Minister of Agriculture and Agri-Food and to the Honourable Jean-Yves Duclos, Minister of Public Services and Procurement

re Support for a Funded Healthy School Food Program in Budget 2024 (Federal).

- 8.4 Letter from René Lapierre, Board Chair for Public Health Sudbury & Districts to the Honourable Minister David Piccini, Minister of Environment, Conservation and Parks

re Calls for expansion of outdoor air quality monitoring stations and the Air Quality Health Index across Northern Ontario.

- 8.5 Order in Council

re Jana Smith's provincial appointment to the Simcoe Muskoka District Health Unit.

- 8.6 Order in Council

re Heather Eves' provincial appointment to the Simcoe Muskoka District Health Unit.

- 8.7 October 2023 aPHa InfoBreak

- 8.8 November 2023 aPHa InfoBreak

## **9. Announcements/Inquiries**

C. Gardner reminded the Board of the COVID-19 and Influenza vaccination policies and the upcoming November 30, 2023 deadline to submit vaccination documentation.

Midland Deputy Mayor Jack Contin passed away suddenly on November 8, 2023. Board member and Mayor of Midland, B. Gordon, shared details of the Celebration of Life.

## **10. Date of Next Meetings**

- January 17, 2024
- February 21, 2024

**11. Adjournment**

**Motion 11.0**

**MOVED BY B. Norris**

**SECONDED BY S. Cairns**

THAT the Board of Health meeting be adjourned at 12:04pm.

**CARRIED**

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Ann-Marie Kungl

Chair, Board of Health

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Dr. Charles Gardner

Medical Officer of Health