

**Board of Health
Minutes**

**October 21, 2020
9:15 am - 12:00 pm
Teleconference**

Board Members Present: S. Cairns, R. Cipolla, L. Dollin, A. Dubeau, P. Koetsier, R. Milne, F. Pinto, S. Warnock, P. Willmott, L. Oehm, S. Kinsella, A. Kungl

Regrets: G. Harvey

Staff Present: C. Gardner, K. Ellis-Scharfenberg

1. Call To Order

The meeting was called to order at 9:15am.

1.1 Welcome to Chibuike Chizea, Public Health and Preventative Medicine Resident

1.2 Welcome to John Tuinema, Public Health and Preventative Medicine Resident

2. Approval of the Agenda

Motion 2.0

MOVED BY S. Cairns

SECONDED BY R. Cipolla

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Minutes of Previous Meeting

4.1 Approval of Minutes from September 16, 2020.

Motion 4.1

MOVED BY L. Dollin

SECONDED BY S. Kinsella

THAT the Board of Health approve the minutes from the September 16, 2020 Board of Health meeting.

CARRIED

5. In Camera

5.1 Approval of Minutes

Motion 5.0

MOVED BY P. Koetsier

SECONDED BY A. Kungl

THAT the Board of Health go in camera to approve the September 16, 2020 in camera minutes.

CARRIED

Motion 5.0.1

MOVED BY S. Warnock

SECONDED BY P. Willmott

THAT the Board of Health come out of in camera and not report.

CARRIED

6. Business Arising

6.1 COVID-19 Update: Simcoe Muskoka District Health Unit Response and Activities. Verbal Report. C. Gardner and C. Nisbet presenting.

C. Gardner provided an update of COVID-19 focusing on national control measures as well as comparisons provincially across Canada.

The situational update in Ontario was reviewed including the provincial stages across various regions and the projections for the second wave. Local data was reviewed.

The current challenges with SMDHU's case and contact management was discussed and the collaboration with PHO to handle 20% of contacts.

Board members discussed upcoming events and strategies for municipalities to avoid large gatherings such as Remembrance Day, Halloween and Christmas parades.

Motion 6.1

MOVED BY S. Cairns

SECONDED BY R. Cipolla

THAT the Board of Health receive this item as information.

CARRIED

6.2 COVID-19 Targeted Communications to Young Adults. Briefing Note. Karen Ellis-Scharfenberg and Megan Williams presenting.

M. Williams presented the targeted communications approach to young adults to encourage this demographic to adhere to public health measures to prevent the spread of COVID-19. The second wave of COVID-19 began with younger people under 40 years of age and remains high for those 18-34 years, therefore, this was developed as a harm reduction approach with focused messaging and tailored tone and style.

Board members reviewed the radio ads as well as the social media platforms available to reach this targeted audience. There was discussion to promote and leverage resources with community stakeholders.

Motion 6.2

MOVED BY L. Dollin

SECONDED BY S. Kinsella

THAT the Board of Health receive information about the COVID-19 targeted communications to young adults aged 18-34 years.

CARRIED

6.3 2021 Budget

6.3.1. Financial Commitments, Pressures & Risks Budget 2021. Briefing Note. Dr. Charles Gardner and Karen Ellis-Scharfenberg presenting.

K. Ellis-Scharfenberg discussed the preparation of the 2021 budget noting items such as salaries and benefits and extraordinary expenses as a result of COVID-19.

The events in 2020 and the resulting impacts into 2021 were reviewed related to salaries, benefits and vacation. It was noted that the 2020 vacation balances are quite large as a result of COVID-19 work and Executive Committee is reviewing strategies to manage this.

Occupancy costs were reviewed regarding offices and insurance rates. Board members discussed the potential for difficulties obtaining insurance due to COVID-19. K. Ellis-Scharfenberg noted that this process will be reviewed in the spring with a request for proposal (RFP).

Board members requested clarification on SMDHU's plans for mass immunization clinics.

Motion 6.3.1

MOVED BY P. Koetsier

SECONDED BY A. Kungl

THAT the Board of Health receive the Financial Commitments, Pressures and Risks briefing note as information and reference in the deliberations of the budget proposals for 2021.

CARRIED

6.3.2. 2021 Budget Planning. Briefing Note. Dr. Charles Gardner and Karen Ellis-Scharfenberg presenting.

K. Ellis-Scharfenberg discussed the 2021 budget planning activities and provided a summary of municipal levy options and a recommended rate, which will inform the development of the 2021 budget due for submission as part of the Annual Service Plan and Budget Submission due on March 1, 2021. It was noted that the cost-shared public health programs formula was revised to 70:30 from the historical 75:25.

Boards of Health are required to develop annual budgets each year to meet the requirements of the Health Protection and Promotion Act (HPPA) and the Ontario Public Health Standards (OPHS): Requirements for Programs, Services and Accountability; to respond to local needs and priorities; and to levy their obligated municipalities, as specified under the HPPA.

Motion 6.3.2

MOVED BY R. Milne

SECONDED BY L. Oehm

THAT the Board of Health authorize staff to develop a draft 2021 cost-shared mandatory budget for the consideration of the Board based on the options of a 0% and a 2% increase in the total of the annual levy allocated to the obligated municipalities in 2020.

CARRIED AS AMENDED

7. New Business

7.1 Healthy Babies Healthy Children 2020-2021 Budget Update. Briefing Note. Karen Ellis-Scharfenberg and Carolyn Shoreman presenting.

C. Shoreman discussed the Healthy Babies Health Children (HBHC) Program noting that SMDHU received confirmation from the Ministry of Children Community and Social Services (MCCSS) regarding the program budget for the fiscal year of April 1, 2020 to March 31, 2021. MCCSS also communicated that it is extending the approval to temporarily redeploy HBHC staff, as needed, to support the response to COVID-19 until the end of the 2020-21 funding year. It was also noted that on September 30, 2020 MCCSS changed their budget system and launched a budget platform called Transfer Payment Ontario (TPON) which is now being used by SMDHU for any budget items associated with the HBHC program.

The implications and service delivery of COVID-19 was discussed related to the impacts on families (ie. social isolation, decreased income, childcare/school closures, increase of stress and anxiety and family violence).

C. Shoreman provided background information on the past Board of Health advocacy of the HBHC program which has experienced funding challenges over the past decade.

Motion 7.1

MOVED BY F. Pinto

SECONDED BY S. Warnock

THAT the Board of Health receive the 2020-2021 Healthy Babies Healthy Children Budget Update briefing note for information;

AND FURTHERMORE THAT the Board of Health authorize the Medical Officer of Health & Chief Executive Officer to approve the HBHC 2020-21 MCCSS Budget Package.

CARRIED

- 7.2 Opioid and Consumption and Treatment Service Site Update. Briefing Note. Lisa Simon, Carolyn Shoreman and Mia Brown presenting.

C. Shoreman provided an update on the Supervised Consumption Site (SCS) selection process highlighting the factors contributing to the opioid crisis during the COVID-19 pandemic and the negative implications on people who use drugs.

M. Brown discussed the emergency department rates for opioid poisoning and the death rates in 2020. The timeline of the SCS Site Selection Advisory Committee was reviewed from September 2019 to present noting the two viable locations that have now been identified as a result of the consultation process.

Board members reviewed the next steps of the process which include continued public communications, providing the City of Barrie with up-to-date information, developing a report following the consultation and a presentation to the City of Barrie Council to seek endorsement.

Motion 7.2

MOVED BY P. Willmott

SECONDED BY S. Cairns

THAT the Board of Health receive this briefing note as information.

CARRIED

8. Consent Agenda

- 8.1 Infant Feeding Focus Report 2020. Briefing Note. Lisa Simon, Carolyn Shoreman, Rebecca Dupuis, Brenda Guarda and Megan Williams.

Motion 8.1

MOVED BY L. Dollin

SECONDED BY P. Koetsier

THAT the Board of Health receive this briefing note and its appended Infant Feeding Focus Report (Appendix A, B and C in the form of three Infographics) as information.

CARRIED

- 8.2 Information Privacy and Access Annual Report 2019. Report. Dr. Charles Gardner and Karen Ellis-Scharfenberg.

Motion 8.2

MOVED BY A. Kungl

SECONDED BY R. Milne

THAT the Board of Health receive the Information Privacy and Access 2019 Annual Report (Appendix A) for information.

CARRIED

- 8.3 SMDHU 2019-20 Annual Community Report. Dr. Charles Gardner, Karen Ellis-Scharfenberg and Megan Williams.

Motion 8.3

MOVED BY L. Oehm

SECONDED BY F. Pinto

THAT the Board of Health receive this briefing note and the SMDHU 2019/20 Annual Community Report (Appendix A) as information.

CARRIED

9. Announcements

10. Items of Education

11. Items of Information

- 11.1 Letter from Anita Dubeau, Board Chair for the Simcoe Muskoka District Health Unit to the Honourable Patty Hajdu, the Honourable Marilee Fullerton and Ontario's Long-Term Care COVID-19 Commission re COVID-19 Long-Term Care Reform
- 11.2 Letter from Anita Dubeau, Board Chair for the Simcoe Muskoka District Health Unit to the Mayors and Councils in Simcoe Muskoka re Updating Municipal Alcohol Policies to Reduce Harms Associated with Recent Alcohol Regulatory Changes
- 11.3 Letter from Anita Dubeau, Board Chair for the Simcoe Muskoka District Health Unit to the Municipal Councils and the MPPs of Simcoe Muskoka re COMOH Report - Public Health System Evaluation and Lessons from the First Peak of COVID-19

- 11.4 Email from Jim Wilson, MPP for Simcoe-Grey re: Response letter from the COMOH Assessment Report
- 11.5 Letter from Carmen McGregor, alPHa President to the Honourable Doug Ford re Public Health Response to COVID-19
- 11.6 Letter from Mayor Andy Mitchell, Board of Health Chair for Peterborough Public Health to the Right Honourable Justin Trudeau, the Honourable Chrystia Freeland and the Honourable Jean-Yves Duclos re Guaranteed Basic Income
- 11.7 Letter from Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer for Sudbury & Districts Public Health to the Right Honourable Justin Trudeau and the Honourable Chrystia Freeland re Basic Income for Income Security during the COVID-19 Pandemic and Beyond
- 11.8 Sudbury & Districts Public Health 2019 Annual Report: Resilient-Adaptable-Responsive

12. Date and Time of Next Meetings

- November 18, 2020 – Barrie Office
- December 16, 2020 – Barrie Office

13. Adjournment

The meeting was adjourned at 12:09 pm.

Motion 13.0

MOVED BY S. Warnock

SECONDED BY P. Willmott

THAT the Board of Health meeting be adjourned at 12:09 pm.

CARRIED

ORIGINAL Signed By:

Anita Dubeau
Chair, Board of Health

ORIGINAL Signed By:

Dr. Charles Gardner
Medical Officer of Health