

**Board of Health
Minutes**

**September 18, 2019
9:15 am - 12:00 pm
Barrie Office**

Board Members Present: S. Cairns, R. Cipolla, L. Dollin, A. Dubeau, G. Harvey, P. Koetsier, R. Milne, F. Pinto, P. Preager, S. Warnock, P. Willmott, L. Oehm, S. Kinsella

Regrets: M. McCann

Staff Present: C. Gardner, K. Ellis-Scharfenberg, L. Simon, C. Shoreman

1. Call to Order

The meeting was called to order at 9:15am.

1.1 Welcome to New Board Members

- Peter Willmott
- Larry Oehm
- Steve Kinsella

A. Dubeau welcomed the new and returning Board members to the Board of Health.

1.2 Acknowledgement of Past Board Members

- Betty Jo McCabe
- Thomas Ambeau

A. Dubeau recognized the Board of Health members for their contributions.

2. Approval of the Agenda

Motion 2.0

MOVED BY S. Kinsella

SECONDED BY F. Pinto

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Minutes of Previous Meeting

4.1 Approval of Minutes from July 17, 2019.

Motion 4.1

MOVED BY F. Pinto

SECONDED BY R. Cipolla

THAT the Board of Health approve the minutes from the July 17, 2019 Board of Health meeting.

CARRIED

5. In Camera

5.1 Approval of Minutes

5.2 Finance Issue

5.3 Finance Issue

Motion 5.0

MOVED BY S. Kinsella

SECONDED BY R. Cipolla

THAT the Board of Health go in camera to approve the July 17, 2019 in camera minutes and discuss two Finance issues.

CARRIED

Motion 5.0.1

MOVED BY S. Kinsella

SECONDED BY R. Cipolla

THAT the Board of Health come out of in camera without report.

CARRIED

6. New Business

6.1 2019 Funding

6.1.1 2019/2020 Public Health Grant & Public Health Funding and Accountability Amending Agreement. Briefing Note. C. Gardner and K. Ellis-Scharfenberg presenting.

K. Ellis-Scharfenberg presented the provincial grant funding for 2019. The approved grant for 2019/2020 base funding of cost-shared Mandatory Programs is unchanged from the 2018 year. It was noted that no cost of living increases were assumed for 2019.

Funding for Mandatory and Related Public Health Programs is subject to the Annual Service Plan which was submitted on February 28, 2019.

Motion 6.1.1

MOVED BY F. Pinto

SECONDED BY S. Kinsella

THAT the Board of Health receive the provincial base grant for cost-shared and 100 percent provincially funded Mandatory and Related Public Health Programs totaling \$28,571,250.

AND FURTHERMORE THAT the Board of Health receive the provincial grant for \$70,000 in one-time funding for the 2019/2020 funding year.

CARRIED

6.1.2 Year-to-Date Financial Report for the Period Ending June 30, 2019. Briefing Note. K. Ellis-Scharfenberg presenting.

K. Ellis-Scharfenberg provided the quarterly financials ending June 28, 2019 noting that SMDHU has not drawn the \$300,000 of unallocated year-end surplus approved by the Board of Health in the 2019 budget.

A negative variance in technology has occurred in 2019 which is partially due to the completion of 2018 projects in the current year and a zero percent increase in the technology line of the 2019 budget.

Motion 6.1.2

MOVED BY F. Pinto

SECONDED BY S. Kinsella

THAT the Board of Health receive the second quarter financial reports for the Mandatory and Related Public Health Programs and Services for information.

AND FURTHER THAT the Board of Health receive the fourth quarter expenditure report for the 100% funded initiatives with a year-end of March 31, 2019.

CARRIED

6.1.3 Healthy Babies Healthy Children 2019-2020 Budget Approval. Briefing Note. C. Shoreman presenting.

C. Shoreman presented the Healthy Babies Healthy Children (HBHC) Program budget for 2019-2020. It was noted that as of April 1, 2019, the HBHC Program will begin to report its funding allocation on the Ministry of Children, Community and Social Services fiscal year, which is from April 1 to March 31. This differs from the historical practice of a calendar basis from January 1 to December 31. For this first year of fiscal shift, reporting will cover a 15 month period from January 1, 2019 through to April 1, 2020.

The Board reviewed staffing implications and resources as a result of the budget.

Motion 6.1.3

MOVED BY F. Pinto

SECONDED BY P. Willmott

THAT the Board of Health receive the 2019-2020 Healthy Babies Healthy Children (HBHC) Budget Approval briefing note for information; and authorize the Board of Health Chair to sign the HBHC 2019 Calendar Q1 Request for Funding Schedule (Appendix A) and 2019-2020 Fiscal Year Request for Funding Schedule (Appendix B);

AND FURTHERMORE THAT the Board of Health support the appended advocacy letter (Appendix C) be sent to the Minister of Children, Community and Social Services regarding the current funding allocation being inadequate to deliver the program as mandated.

CARRIED

6.2 2020 Budget Deliberations Schedule. Briefing Note. K. Ellis-Scharfenberg presenting.

K. Ellis-Scharfenberg provided a summary of the budget materials and a recommended timeline for the completion of the 2020 budget. The deadline for submission of the Annual Service Plan and Budget Submission is March 1, 2020.

Motion 6.2

MOVED BY P. Willmott

SECONDED BY R. Milne

THAT the Board of Health receive the 2020 Budget Deliberations briefing note for information and consideration.

CARRIED

- 6.3 Ontario Seniors Dental Care Plan (OSDCP). Briefing Note. C. Nisbet and H. Murray presenting.

C. Nisbet presented the new publicly-funded dental program for low-income seniors as announced by the provincial government. All access to dental services under the Ontario Seniors Dental Care Plan (OSDCP) will be coordinated through public health units, and services will be primarily delivered through clinics at public health units, Community Health Centres, and Aboriginal Health Access Centres.

C. Nisbet provided background on the program and the amount of work completed thus far noting the implementation date of November 2019. The Board reviewed the criteria to be eligible for this program and the barriers associated with implementation which include limited clinic space and lack of staffing. As such, SMDHU has submitted an application for capital funding to the MOHLTC in an effort to expand clinics and increase the number of clients that SMDHU can accommodate.

Board members discussed the utilization of current infrastructure available and questioned the rationale of the structure of the program C. Gardner to inquire to the MOHLTC and report back.

Motion 6.3

MOVED BY P. Willmott

SECONDED BY R. Milne

THAT the Board of Health receive this briefing note for information.

AND FURTHERMORE THAT the Board of Health support the submission of an application for capital funding to the Ministry of Health and Long-Term Care to expand the existing dental clinic in Barrie and Gravenhurst, and to explore the feasibility of building a new dental clinic in the South Georgian Bay Community Health Centre.

CARRIED

- 6.4 Appointment of Auditor for 2019 Fiscal Year. Briefing Note. C. Gardner and K. Ellis-Scharfenberg presenting.

K. Ellis-Scharfenberg presented the recommendation of the appointment of the auditor for the 2019 fiscal year and discussed the factors to not proceed with a Request for Proposal (RFP).

Motion 6.4

MOVED BY R. Milne

SECONDED BY F. Pinto

THAT the Board of Health appoint BDO Canada LLP to audit all accounts and transactions of the Board for the year ending December 31, 2019.

CARRIED

7. Advocacy

7.1 Vaping and Youth Marketing Control. Briefing Note. C. Gardner and S. Rebellato presenting.

C. Gardner provided an update of the use of vaping discussing the increased popularity among non-smokers, particularly youth. As a result, SMDHU has seen a significant increase in complaints related to youth vaping at schools and has responded accordingly.

Board members reviewed the statistics of youth vaping and the lack of marketing restrictions. The Smoke-free Ontario Act (SFOA) 2017 placed restrictions on tobacco industry vaping product advertising and promotion, however, those restrictions were reversed a day prior to becoming statute and in the next iteration of the legislation were minimized once the SFOA was finally enacted.

It was discussed that some municipalities are implementing vape-free and smoke-free spaces.

Board members recommended a coordinated advocacy approach through Ontario Boards of Health through Tobacco Control Area Network (TCAN).

Motion 7.1

MOVED BY S. Kinsella

SECONDED BY R. Milne

THAT the Board of Health receive this briefing note as information.

AND FURTHERMORE THAT the Board of Health write to the Ontario and the federal Ministers of Health calling for stringent restrictions on the display and promotion of vaping products, equal to those for tobacco, and to ban flavoured e-cigarettes to help prevent the further uptake of vaping (and with it, the potential risk of smoking commencement) by youth.

AND FURTHERMORE THAT the Board of Health encourage municipalities of Simcoe Muskoka to increase vape-free (and smoke-free) public spaces through their by-laws

AND FURTHERMORE THAT a copy of this letter be sent to the Boards of Health in Ontario, the Association of Local Public Health Agencies, the Ontario Public Health Association, the Ontario Tobacco Research Unit, the Ontario Campaign for Action on Tobacco, and the municipal councils, members of parliament, members of provincial parliament and Local Health Integration Networks in Simcoe Muskoka.

CARRIED

8. Consent Agenda

8.1 Accountability and Performance Reporting 2018. Accountability Indicators and Strategic Plan Outcomes. Briefing Note. K. Ellis-Scharfenberg.

8.2 SMDHU 2018/19 Annual Report. Briefing Note. K. Ellis-Scharfenberg and M. Williams.

8.3 Climate Change as a Priority Public Health Issue. Briefing Note. C. Gardner and S. Rebellato.

C. Gardner provided a brief review of SMDHU's past advocacy on Climate Change and current messaging and activities.

Motion 8.3

MOVED BY S. Warnock

SECONDED BY R. Cipolla

THAT the Board of Health receive this briefing note on Climate Change as a Priority Public Health issue.

CARRIED

8.4 Healthy School Partnership Initiatives Report. Report. N. Riewe and C. Thomson.

Motion 8.0

MOVED BY F. Pinto

SECONDED BY R. Cipolla

THAT the Board of Health receive the following consent agenda items for information:

- a. Accountability and Performance Reporting 2018. Accountability Indicators and Strategic Plan Outcomes.
- b. SMDHU 2018/19 Annual Report.
- c. Climate Change as a Priority Public Health Issue.
- d. Healthy School Partnership Initiatives Report.

CARRIED

9. Items of Education

- 9.1 New Board of Health Orientation Days. Simcoe Muskoka District Health Unit, 15 Sperling Drive, Mariposa Room (lunch provided).
 - Next Session: Wednesday, September 18, 12:00 pm - 1:00 pm, Environmental Health Department - Steve Rebellato, Vice President
 - Upcoming Session: Wednesday, November 20, 12:00 pm – 1:00 pm Clinical Service Department – Colleen Nisbet, Vice President
- 9.2 2019 Staff Education Days: October 28 & 29, 2019 at Geneva Park, Orillia. (Each staff member only attends one of the two days).
- 9.3 Conferences

aLPHa Fall 2019 Symposium. November 6 & 7, 2019.

 - Day 1 - Symposium at the Dalla Lana School of Public Health, University of Toronto
 - Day 2 - Board of Health and COMOH Section Meetings. Chestnut Conference Centre 3rd Floor, 89 Chestnut Street, Toronto.

10. Items of Information

- 10.1 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Appointment of Peter Willmott to the SMDHU Board of Health
- 10.2 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Appointment of Larry Oehm to the SMDHU Board of Health
- 10.3 Letter from Anita Dubeau, Board Chair for the Simcoe Muskoka District Health Unit to the Municipal Councils of the County of Simcoe, District of Muskoka, City of Orillia and City of Barrie re Impact of provincially directed

change in the funding of public health units on the municipal levies anticipated for 2020

- 10.4 Letter from Michael Prowse, Chief Administrative Officer from the City of Barrie to Dr. Charles Gardner, Medical Officer of Health for the Simcoe Muskoka District Health Unit re Letter of July 17, 2019 concerning the impact of provincially directed change in the funding of public health units on the municipal levies anticipated for 2020
- 10.5 Letter from Dr. Charles Gardner, Medical Officer of Health for the Simcoe Muskoka District Health Unit to Michael Prowse, Chief Administrative Officer from the City of Barrie re Letter to SMDHU dated August 2, 2019 and potential tax increase
- 10.6 Letter from Megan Williams, Deputy Clerk of the City of Orillia to Anita Dubeau, Board Chair for the Simcoe Muskoka District Health Unit re Impact of provincially directed change in the funding of public health units on the municipal levies anticipated for 2020
- 10.7 Letter from Megan Williams, Deputy Clerk of the City of Orillia to Dr. Charles Gardner, Medical Officer of Health for the Simcoe Muskoka District Health Unit re 2020 Budget – Boards, Committees and Agencies
- 10.8 Letter from Shannon Milley, Deputy Clerk, Township of Hornepayne Marie Cook, Board Secretary for the Porcupine Health Unit re letter of support for SMDHU and proposed Northeastern boundaries
- 10.9 Letter from Dale Biddell, Chief Executive Officer of the United Way Simcoe Muskoka to the Honourable Christine Elliott, Deputy Premier, Minister of Health and Long-Term Care re support for SMDHU related to the proposed boundary changes
- 10.10 Letter from Dr. Penny Sutcliffe, Medical Officer of Health for Peterborough Public Health to Helen Angus, Deputy Minister of Health and Long-Term Care and Dr. David Williams, Chief Medical Officer of Health, Ministry of Health re Transforming public health for the people of Northeastern Ontario
- 10.11 Email from Loretta Ryan, Executive Director of aPHa to all health units re Update for the aPHa membership on Public Health Modernization
- 10.12 Letter from Carmen McGregor, aPHa President to Dr. David Williams, Chief Medical Officer of Health, Ministry of Health re Public Health Modernization update
- 10.13 Letter from Carmen McGregor, aPHa President to aPHa members re Update on Public Health Modernization

- 10.14 Correspondence from the Niagara Region, Office of the Regional Clerk re
- Resolution respecting proposed provincial restructuring of local public health agencies
 - Response to the proposed provincial restructuring of local public health agencies
- 10.15 Letter from Trish Fulton, Chair, Middlesex-London Board of Health to the Honourable Christine Elliott, Deputy Premier, Minister of Health and Long-Term Care re Essential components for a strong public health
- 10.16 Letter from Denis Doyle, Chair, KFL&A Board of Health to the Honourable Christine Elliott, Deputy Premier, Minister of Health and Long-Term Care re Key principles for restructuring local public health in Ontario
- 10.17 Updates to the Board of Health re Hepatitis A investigation dated July 19, 2019, July 23, 2019 and August 2, 2019
- 10.18 aPHa Information Break, August 6, 2019
- 10.19 Email from Gord Fleming, Manager, Public Health Issues, aPHa to aPHa Board members re Report on 2019 resolutions
- 10.20 Letter from Councillor Kathryn Wilson, Chair of the Board of Health for Peterborough Public Health to the Honourable Christine Elliott, Deputy Premier, Minister of Health and Long-Term Care re Funding cancelled for Leave the Pack Behind
- 10.21 Letter from Councillor Kathryn Wilson, Chair of the Board of Health for Peterborough Public Health to the Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Maxime Bernier, MP, Beauce Leader of the People's Party of Canada, Yves-Francois Blanchet, Leader of the Bloc Quebecois, Elizabeth May, MP, Saanich – Gulf Islands, Leader of the Green Party of Canada, the Honourable Andrew Scheer, MP, Regina – Qu'Appelle, Leader of the Conservative Party of Canada and Jagmeet Singh, MP, Burnaby South, Leader of the New Democratic Party of Canada re Support for a National School Food Program
- 10.22 Letter from Mitch Twolan, Chair of the Board of Health for Grey Bruce Public Health to the Honourable Christine Elliott, Deputy Premier, Minister of Health and Long-Term Care re Smoke/vape free outdoor spaces
- 10.23 Letter from Mitch Twolan, Chair of the Board of Health for Grey Bruce Public Health to the Honourable Christine Elliott, Deputy Premier, Minister of Health and Long-Term Care re Protecting York Region's school children through immunization

- 10.24 Letter from Mitch Twolan, Chair of the Board of Health for Grey Bruce Public Health to the Right Honourable Justin Trudeau, Prime Minister of Canada re Smoke-Free multi-unit dwellings
- 10.25 Collingwood General and Marine Hospital 2018/2019 Annual Report
- 10.26 Notice from the Honourable Christine Elliott, Deputy Premier of the Ministry of Health and Long-Term Care re Appointment of Stephen Kinsella to the SMDHU Board of Health
- 10.27 Email from Loretta Ryan, Executive Director of alPHa re announcement from the Ministry of Health, Chief Medical Officer of Health

11. Date and Time of Next Meetings

- October 16, 2019, Midland Office
 - Grand Opening and Ribbon Cutting Ceremony from 12:00 pm to approx. 1:30 pm following the board meeting. Light refreshments will be served.
- November 20, 2019, Barrie Office
- January 15, 2020, Barrie Office

12. Adjournment

The meeting was adjourned at 12:05 pm.

Motion 12.0

MOVED BY S. Kinsella

SECONDED BY S. Warnock

THAT the Board of Health meeting be adjourned at 12:05 pm.

CARRIED

ORIGINAL Signed By:

Anita Dubeau

Chair, Board of Health

ORIGINAL Signed By:

Dr. Charles Gardner

Medical Officer of Health