

**Board of Health  
Minutes**

**June 15, 2022  
9:15 am - 12:00 pm  
Zoom Meeting**

Board Members Present: S. Cairns, R. Cipolla, L. Dollin, A. Dubeau, P. Koetsier, R. Milne, F. Pinto, S. Warnock, P. Willmott, L. Oehm, S. Kinsella, A. Kungl

Regrets: G. Harvey

Staff Present: C. Gardner

**1. Call To Order**

The meeting was called to order at 9:15am.

1.1 Land Acknowledgement

**2. Approval of the Agenda**

**Motion 2.0**

**MOVED BY R. Cipolla**

**SECONDED BY S. Cairns**

THAT the Board of Health approve the agenda as presented.

**CARRIED**

**3. Declaration of Conflict of Interest**

**4. Minutes of Previous Meeting**

4.1 Approval of Minutes from May 18, 2022.

**Motion 4.1**

**MOVED BY S. Kinsella**

**SECONDED BY P. Koetsier**

THAT the Board of Health approve the minutes from the May 18, 2022 Board of Health meeting.

**CARRIED**

**5. In Camera**

5.1 Approval of Minutes

5.2 Legal Issue

5.3 HR Issue

**Motion 5.0**

**MOVED BY** L. Oehm

**SECONDED BY** S. Warnock

THAT the Board of Health go in camera to approve the February 16, 2022 in camera minutes and discuss one Legal issue and one HR issue.

**CARRIED**

**Motion 5.0.1**

**MOVED BY** R. Milne

**SECONDED BY** F. Pinto

THAT the Board of Health come out of in camera and report.

**CARRIED**

**Motion 5.0.2**

**MOVED BY** L. Dollin

**SECONDED BY** P. Koetsier

THAT the Board of Health support the application of the updated Simcoe Muskoka District Health Unit COVID-19 Immunization Policy (in Appendix A) to its membership.

**CARRIED**

**6. Business Arising**

6.1 Audited Financial Statements. Board Report. Dr. Charles Gardner and Jon Van Donkelaar and BDO presenting.

C. Gardner introduced K. Graham from BDO.

K. Graham presented an overview of the Financial Statements for the year ending December 31, 2021 and addressed the Board's questions including COVID-19 funding and the increase in living costs.

**Motion 6.1**

**MOVED BY** F. Pinto

**SECONDED BY** R. Cipolla

THAT the Board of Health receive and approve the 2021 audited financial statements.

**CARRIED**

- 6.2 Ontario Seniors' Dental Care Program Expansion. Briefing Note. Bruce Parker and Colleen Nisbet presenting.

C. Gardner discussed the Ontario Seniors' Dental Care Program (OSDCP) expansion for the Oral Health clinic at 80 Bradford Street and for a yet to be determined South Georgian Bay location, noting that the Ministry has provided funds for both.

The Request for Proposal (RFP) for the expansion at 80 Bradford Street has been posted and will close on June 20, 2022. Depending on the number of contractor proposals received, it is anticipated that the recommendation to the Board of a contractor will be made in July. As such, approval for this initiative will likely be via email to Board of Health members as there is no meeting scheduled for the summer months, with a full report provided to the Board in September.

**Motion 6.2**

**MOVED BY** L. Dollin

**SECONDED BY** R. Cipolla

THAT the Board of Health receive this briefing note on the status of the Ontario Seniors' Dental Care Program;

AND FURTHERMORE THAT the Board of Health endorse the approval of the awarding of the Request for Proposal (RFP) for the 80 Bradford Street dental renovation via e-mail prior to the September Board of Health meeting.

**CARRIED**

- 6.3 Clinical Service Department Temporary Restructure - June 2022 to December 2022. Briefing Note. Dr. Colin Lee and Colleen Nisbet presenting.

C. Nisbet discussed the proposed temporary Clinical Service Department structure which was developed to provide clarity of role and function for all CSD programs including the continuing COVID-19 programs. This revised structure will provide extra management support, which will in turn provide additional support for staff.

**Motion 6.3**

**MOVED BY** S. Kinsella

**SECONDED BY** P. Koetsier

THAT the Board of Health receive this briefing note for information and approve the agency organization structure in Appendix A.

**CARRIED**

- 6.4 aPHa Resolution Report. Verbal Report. Dr. Charles Gardner presenting.

C. Gardner provided a summary of the 2022 aPHa Resolutions noting the amendments and confirmed that all resolutions were approved. This included the SMDHU Resolution titled *Provincial Cooling Tower Registry for the Public Health*

*Management of Legionella Outbreaks* which was presented by Dr. Sheppard-Jones, a previous SMDHU Public Health and Preventative Medicine Resident.

C. Gardner noted that his term as COMOHC Chair ended as of June 14, 2022 and that he will now be a member of the alPHA 2022-2023 Board of Directors as Vice-President.

**Motion 6.4**

**MOVED BY** L. Oehm

**SECONDED BY** S. Kinsella

THAT the Board of Health receive this report as information.

**CARRIED**

**7. Consent Agenda**

**Motion 7.0**

**MOVED BY** R. Milne

**SECONDED BY** P. Willmott

THAT the Board of Health receive the following consent agenda items for information:

- 7.1 Simcoe Muskoka COVID-19 and Programming Update
- 7.2 Simcoe Muskoka District Health Unit 2020 and 2021 Annual Report]
- 7.3 Indirect Impacts of the COVID-19 Pandemic: The Development of a Surveillance Dashboard

**CARRIED**

**8. Announcements**

A. Kungl noted that the Barrie Public Library (Painswick location) is providing 3 sessions on '*Trauma and the Impact on our Lives*' and is being hosted by the Women and Children's Shelter of Barrie beginning June 29, 2022.

A. Kungl invited all to attend the *Bike the Night* event taking place on September 17, 2022 in downtown Barrie.

Board members congratulated C. Gardner on the announcement that he has accepted the position on the 2022-2023 alPHA Board of Directors as Vice President.

Board members discussed the potential for a hybrid model for upcoming board meetings. C. Gardner noted that no decisions have been made at this time, however this would be in line with the SMDHU Hybrid Workplace Plan.

**9. Items of Education**

**10. Items of Information**

- 10.1 Email from Simcoe Muskoka Child Youth and Family Services (Family Connexions) Board member recruitment notice.
- 10.2 Letter from Julie Amoroso, Board Secretary, Toronto Board of Health to Ontario Board of Health and aPHa re Response to COVID-19 - April 2022 Update.
- 10.3 Speaker Biographies for June 14 aPHa Conference.
- 10.4 aPHa Information Break - May 17, 2022.

**11. Date of Next Meetings**

- September 21, 2022
- October 19, 2022

**12. Adjournment**

**Motion 12.0**

**MOVED BY** S. Warnock

**SECONDED BY** S. Cairns

THAT the Board of Health meeting be adjourned at 10:57am.

**CARRIED**

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Anita Dubeau

Chair, Board of Health

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Dr. Charles Gardner

Medical Officer of Health